

Delivery, Traffic & Parking Information

<p>Delivery Address</p>	<p>LONDON BUILD <i>Company name & stand number</i> <i>Contact name & mobile number</i> Olympia Grand Hall Hammersmith Road Kensington London W14 8UX</p>
<p>Important Information about Traffic & Parking at Olympia</p>	<p>Please be aware that Olympia London is currently under a major redevelopment and are operating with a very limited amount of space, for both build up traffic and exhibitor parking.</p> <p>It is imperative all vehicles that need access to the loading bay are booked via the Olympia traffic booking system. Any exhibitors or contractors not booked into this system will not be permitted access into the loading bay. Please see below for further instructions on how to do this.</p> <p>Exhibitor parking at the venue is very limited and we strongly advise you pre-book any parking prior to arriving onsite to avoid disappointment. Please see below for further parking information.</p>
<p>Arriving Onsite to Access Loading Bays</p>	<p>It is compulsory that you have booked into the Olympia Traffic System prior to arriving onsite otherwise your vehicle will not be permitted access to the loading bay (see section below)</p> <ul style="list-style-type: none"> • Please approach Olympia London via Olympia Way, off Hammersmith Road. Marshals will direct you to the appropriate area. Please note G-Gate on Blyth Road is no longer event access. • There is a time limit of 30 minutes for cars, 1 hour for vans and rigid lorries and 1 hour 30 minutes for articulated vehicles. • Once your timed slot is up you will need to take your vehicle offsite or to a venue or surrounding carpark. Parking is limited so we strongly recommend you book this in advance. Please see further information below.
<p>Delivering to your stand</p>	<ul style="list-style-type: none"> • No deliveries will be accepted outside of the tenancy times specified in the show timetable • Someone from your organisation must be onsite to receive your deliveries • If your delivery is coming via courier you do not need to book their vehicle into the loading bay.

Booking your vehicle in for deliveries

IMPORTANT: All exhibitors, contractors and show suppliers must book EVERY TIME they want to access site (build up / breakdown / other repeat visits).

You will be able to book your vehicle in for delivery and collection 1 month prior to the event and you will be notified when this is live. If you do not book into the system, your vehicle will not be permitted access to the loading bay.

Please note there is a height restriction of 4.4m for all vehicles entering the site.

You can book or amend your details en-route to the venue, or even when you arrive at the venue directly with the traffic marshals. This also allows for traffic delays as the system is live. Please do not worry if you do not know vehicle details until the day of visiting, or subsequently if they change during the show as this can be updated anytime.

- Sign up to the Olympia booking in system olympia.london/traffic
- Select London Build and follow the instructions. It is a simple 3 step process
- Look at the traffic colour zone plan - your access gate will be based on the zone colour (denoted by stand location)
- Time slots will be allocated on a first come first served basis, during your allocated build up times.
- Time slots & unloading/loading time will vary based on availability, user types and vehicle size
- You will require your VRN (reg plate) to complete the booking, but this can be added (via a smart phone) on the day as you may not know this at the time of booking
- The system will confirm via email your time slot, access gate and your vehicle pass that needs to be printed and displayed in the vehicle
- Once you have booked into the system, anytime you need to book in for a return visit your details will already be stored and accessible with your new Olympia username and password.
- Any questions please contact Olympia via the online help on the system

Please note, this system will not work on Internet Explorer 9 or older but does work on current Internet Explorer systems, mobile devices and smart phones

PLEASE NOTE: Space Only contractors should ensure their Carbon Voyage breakdown booking time is based on when the stand is broken down and ready to load. Please **do not book the slot for before your stand will be dismantled.**

Forklifting & Portering

DSV have been appointed as the official contractor for forklifting, lifting, handling and storage at London Build.

The advantage of using the show official contractors is that they will be onsite during the build- up and breakdown periods of the show and are easily accessible.

Please note that there is limited storage available for this show.

Should you need assistance or further details on lifting, handling and storage please contact DSV on the details below:

T: +44 (0)121 780 2627

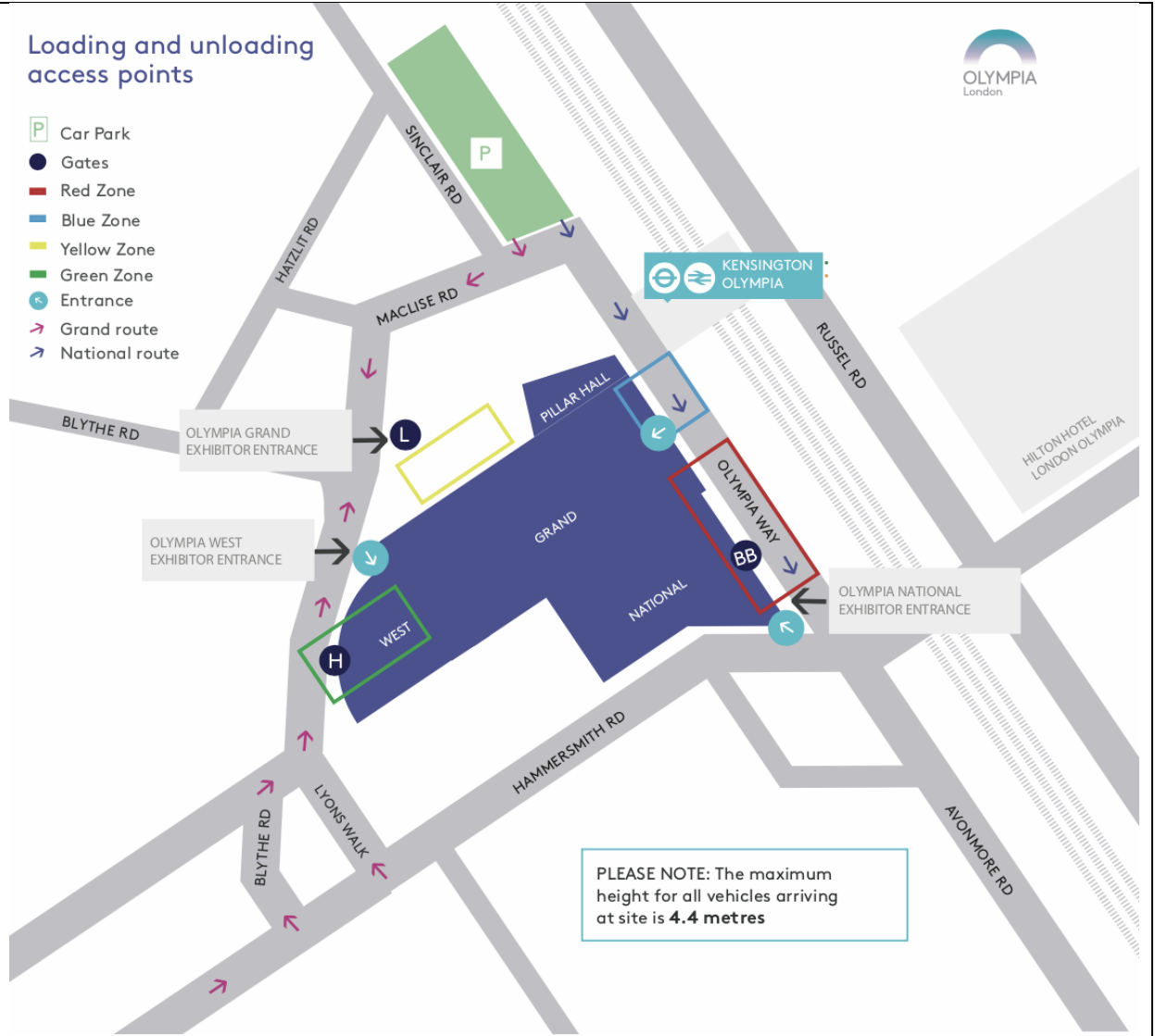
E: carla.cook@dsv.com

If you are not UK based and will be shipping items to the exhibition from abroad, we strongly advise you to use our official shipping partner, DSV.

DSV can support you with the import and export process as well as arrange all transportation required.

Please note, if you choose to use your own shipper / transportation from overseas, then you will need to be able to supply your own EORI number, the organisers of London Build are unable to supply this for your import

Hall Access, Loading & Unloading Map



Parking

There are a very limited number of parking spaces onsite, so we advise you book parking well in advance. Alternatively, we recommend you consider using public transport to reach the venue.

Onsite carparking is available in the Motorail car park, a flat-surface car park with a height restriction of 4 meters. It is open from 0700hrs until one hour after the building closes (or one hour after the event closes on open days) and all parking is chargeable. Advance booking is strongly recommended, as spaces cannot be guaranteed otherwise. Please visit olympia.london/parking for further details and to book and please see Parking Access using the map below.

If you are unable to book a space with Olympia, there are off-site parking locations in the local area, including Westfield Shepherds Bush. Please [CLICK HERE](#) for alternative parking options.

Other platforms that may be useful are parking services such as [Just Park](#), [Your Parking Space](#) and [Parkopedia](#)

Getting here

For guidance on travel, access and parking please visit <https://olympia.london/visiting>

Location Map

